

Peoplebank Pay Cycle: Weekly

- **Timesheet submission** cut-off is **MONDAY COB**.
- **EFT** transmission is every **THURSDAY** (for changes to EFT dates due to Public Holiday in the week refer below for payment dates).
- Please allow 1 to 2 days from transmission (EFT) date for payments to reach your Bank Account.
- Timesheets received after submission cut-off will be processed in the following weekly pay run.
- Timesheets to be Faxed to: **1300 655 630**
- Payroll Queries Phone No: **1300 871 899**
- Invoices are required by incorporated entities not utilising our RCTI service by **MONDAY COB**.

Please note: due to the following public holidays the revised EFT dates below will apply

Week Ending	Public Holiday	State	Timesheet Submission Cut-off	Date Pays Transmitted (EFT'd) by Peoplebank
25/12/2011	26/12/2011 Monday & 27/12/2011 Tuesday	All States	28/12/2011 Wednesday MIDDAY	30/12/2011 Friday
01/01/2012	02/01/2012 Monday	All States	03/01/2012 Tuesday	06/01/2012 Friday
22/01/2012	26/01/2012 Thursday	All States	23/01/2012 Monday	27/01/2012 Friday
04/03/2012	05/03/2012 Monday	WA	06/03/2012 Tuesday	09/03/2012 Friday
11/03/2012	12/03/2012 Monday	ACT, VIC, SA	13/03/2012 Tuesday	16/03/2012 Friday
08/04/2012	09/04/2012 Monday	All States	10/04/2012 Tuesday	13/04/2012 Friday
06/05/2012	07/05/2012 Monday	QLD	08/05/2012 Tuesday	11/05/2012 Friday
03/06/2012	04/06/2012 Monday	WA	05/06/2012 Tuesday	08/06/2012 Friday
10/06/2012	11/06/2012 Monday	*All States	12/06/2012 Tuesday	15/06/2012 Friday

* Due to NSW public holiday